

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

AUGUST 8, 2017

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 9:08 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>absent</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>absent</i>	<i>(Policy Committee)</i>
James Hills - <i>absent</i>	<i>(Education & Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*
Karen Hall, Director of Human Resources - *present*
Dr. Cynthia Ajemian, Director of Special Education - *present*
Rita Perez, Director of Pupil Services - *present*
Jason Palaia, Director of Elementary and Secondary Education - *absent*

Solicitor

Michael I. Levin, Esquire - *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- L. Confidential Employee Settlement Agreement – Employee 011891
- M. Confidential Employee Settlement Agreement – Employee 011034
- N. Lunch Prices for the 2017-2018 School Year

Motion: Laurie Knecht

Second: Ann Wuertz

Vote: 6-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list, as presented.

B. R. E. Rowles Asphalt & Sealing Co. – C.A.S.H.S. and District Administration Parking Lots

RECOMMENDED MOTION: That the Board of School Directors approves the R. E. Rowles Asphalt & Sealing Co. proposals for an amount of \$41,403.00 for the senior high school parking areas and \$1,290.00 for the district administration parking lot as per the attached. This project is to be paid from the Capital Reserve Fund.

C. Kistler O'Brien – C.A.S.H.S., Reeceville ES and District Administration Building

RECOMMENDED MOTION: That the Board of School Directors approves the Kistler O'Brien proposal for an amount of \$4,760.00 for annual fire and sprinkler inspections at Coatesville Area High School, Reeceville Elementary, and CASD Administration building as per the attached.

- D. Baldy Hill Consulting LLC – Benner Building**
RECOMMENDED MOTION: That the Board of School Directors approves the Baldy Hill Consulting LLC proposal for an amount of \$3,449.00 for the repair of the HVAC DDC system on the second floor of the Benner Building.
- E. 3B Services, Inc. – King’s Highway Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the 3B Services Proposal for an amount of \$14,886.00 for the repair of circulating lines at King’s Highway Elementary School as per the attached agreement.
- F. 3B Services, Inc. – King’s Highway Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the 3B Services Proposal for an amount of \$9,658.00 to insulate boiler lines at King’s Highway Elementary School as per the attached agreement.
- G. 3B Services, Inc. – King’s Highway Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the 3B Services Proposal for an amount of \$3,241.00 for the removal of an old storage tank at King’s Highway Elementary School as per the attached agreement.
- H. 3B Services, Inc. – C.A.S.H.S.**
RECOMMENDED MOTION: That the Board of School Directors approves the 3B Services Proposal, in the amount of \$2,943.00, for the replacement of boiler relief valves at the high school, as per the attached agreement.
- I. Approval of the 2017-2018 Bus Runs**
RECOMMENDED MOTION: That the Board of School Directors approves the 2017-2018 bus runs, as presented.
- J. Request to Waive Fees – Coatesville Kid Raiders – C. A. S. H. S. & Scott Field**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$9,770 for the Coatesville Kid Raiders youth football events at Scott Field and CASH High School field (*near the baseball field*) from August 1st to November 25th 2017.
- K. Tax Revenue and Anticipation Note - Resolution**
RECOMMENDED MOTION: That the Board of School Directors approves the Resolution and other documents presented for the issuance of a Tax Revenue and Anticipation Note, as presented.
- L. Confidential Employee Settlement Agreement – Employee 011891**
RECOMMENDED MOTION: That the Board of Directors approves the confidential settlement agreement for employee 011891, as presented. (*Confidential Enclosure*)

Employee 011891 Settlement Agreement
Approved
Vote: 6-0-0

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 6-0-0

- M. **Confidential Employee Settlement Agreement – Employee 011034**
RECOMMENDED MOTION: That the Board of Directors approves the confidential settlement agreement for employee 011034, as presented. (*Confidential Enclosure*)

Employee 011034 Settlement Agreement Approved Vote: 6-0-0
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Motion: Ann Wuertz

Second: Stuart Deets

Vote: 6-0-0

- N. **Lunch Prices for the 2017-2018 School Year**
RECOMMENDED MOTION: That the Board of School Directors approves a \$.25 increase for all lunches for the 2017-2018 school year. This will set the new lunch prices at \$2.20 for Elementary Students, \$2.40 for Middle School Students and \$2.50 for High School Students.

2017-2018 Lunch Prices Approved Vote: 5-1-0 Opposed: Thompson
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Motion: Ann Wuertz

Second: Stuart Deets

Vote: 5-1-0
Opposed: Thompson

- O. **Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Cantwell, Christopher, English Language Arts Teacher for South Brandywine Middle School. Letter Dated: 7/28/2017. Reason: Personal. Effective: 7/28/2017.
- 2) Jamison, Stephen, Special Education Teacher for South Brandywine Middle School. Letter Dated: 7/27/2017. Reason: Personal. Effective: 9/22/2017.
- 3) Lilienfeld, Jon Keith, Social Studies Teacher for Scott Middle School. Letter Dated: 7/25/2017. Reason: Personal. Effective: 7/25/2017.
- 4) Mack, Laura, Spanish Teacher for Scott Middle School. Letter Dated: 7/31/2017. Reason: Personal. Effective: 7/31/2017.
- 5) Solano, Melanie, Kindergarten Teacher for Rainbow Elementary School. Letter Dated: 7/28/2017. Reason: Personal. Effective: 9/25/2017.

b. CATSS

- 1) Sterner, Kimberly, Special Education One-on-One Aide for King's Highway Elementary School. Letter Dated: 7/25/2017. Reason: Personal. Effective: 7/25/2017.

c. EXTRA DUTY

- 1) Boone, Jordan, 7th Grade Baseball Coach for South Brandywine Middle School. Letter Dated: 7/24/2017. Reason: Personal. Effective: 8/7/2017.
- 2) Boone, Jordan, 8th Grade Baseball Coach for South Brandywine Middle School. Letter Dated: 7/24/2017. Reason: Personal. Effective: 8/7/2017.
- 3) Hafele, Stephen, 7th Grade Football Coach for South Brandywine Middle School. Letter Dated: 7/26/2017. Reason: Personal. Effective: 7/26/2017.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Bonner, Michael, Physical Education Teacher for Coatesville Area Senior High School. Posted: 6/29/2017. Salary: \$63,933. Level: M. Step: 12. Degree: BS—Health & Physical Education, West Chester University. MS—Education, Neumann University. Certification: Health & Physical Education PK-12. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Hood, Brian, Mathematics Teacher for South Brandywine Middle School. Posted: 6/21/2017. Salary: \$66,933. Level: M+15. Step: 12. Degree: BS—Education Mathematics, West Chester University. MS—Education, Cabrini College. Certification: Mathematics 7-12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Saroka, Susan, Mathematics Teacher for Coatesville Area Intermediate High School. Posted: 6/21/2017. Salary: \$44,133. Level: B+15. Step: 1. Degree: BS—Secondary Education Mathematics, Pennsylvania State University. Certification: Mathematics 7-12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Lambert, Courtney, Special Education Secretary for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: 8/8/2017. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Borello, Deborah, Assistant Girls' Soccer Coach for Coatesville Area Senior High School. Posted: 4/7/2017. Salary: \$2,414.25. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 2) Nelson, Luke, Head Volleyball Coach for Coatesville Area Senior High School. Posted: 3/27/2017. Salary: \$3,099.38. Effective: 2017—2018 School Year. SP4: Staff.

- 3) Game/Event Workers for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.

Maureen Abele	Lisa Barnes	Karen Barnhardt
Megan Batten	Kisha Cheung	Vincent Coccia
Cynthia Crouse	Deb Flad	Claarissa Gamber
Elizabeth Gardner	Luke Gibson	Sarah Glah
Paul Gluck	Voncille Gray	Jackie Green-Holmes
Janene Groff	Jill Hammond	Carla Harvey
Doug Heydt	Cassandra Holmes	Tom Ingram
Karen Jackson	Nicole Jordan	Scott Kershey
Kimberly Kiszely	Jeffrey Kuhn	Pam Lasco
Talmadge Lewis	Jonathan Maruca	Gail McDonald
Rebecca Michnuk	Karen Mobley	Eric Pearson
Julie Pinnix-Smith	John Raibley	Elizabeth Sammond
Thora Schlosser	David Sheller	Denise Smith
Doreen Taylor	Kristen Trimboli	Octavia Warren-Ward
San Dee Yerk	Theresa Young	

3. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. CATA

- 1) Leyden, Bill, move from Teacher for Friendship Elementary School to King's Highway Elementary School. Effective: 8/22/2017.
- 2) Loescher, Pablo, move from Teacher for Caln Elementary School to Reeceville Elementary School. Effective: 8/22/2017.
- 3) Wilson-Stenz, Mary, move from Teacher for King's Highway Elementary School to Rainbow Elementary School. Effective: 8/22/2017.

4. Correction(s):

RECOMMENDED MOTION: That the Board of School Directors approves the Correction(s) as indicated:

- 1) Mento, Dan, move from Teacher for North Brandywine Middle School to Coatesville Area Senior High School. Effective: 8/22/2017. *Correction: Building change.*

P. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

- a. CATA
 - 1) Martz, Susan, Guidance Counselor for Coatesville Area Senior High School. Letter Dated: 8/7/2017. Reason: Personal. Effective: 10/5/2017.
 - 2) Palmer, Danielle, ESL Teacher for Caln Elementary School. Letter Dated: 8/2/2017. Reason: Personal. Effective: 8/2/2017.
 - b. CATSS
 - 1) Burns, Marina, 199 Day Attendance Secretary for Coatesville Area Senior High School. Letter Dated: 8/7/2017. Reason: Personal. Effective: 8/8/2017.
2. **New Appointments - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:
- a. CATA
 - 1) Stephens-Franklyn, Marilyn, Physical Education Teacher for Coatesville Area Intermediate High School. Posted: 6/29/2017. Salary: \$75,133. Level: M. Step: 16. Degree: BA—Physical Education, Temple University. MS—Physical Education, Florida International University. Certification: Health & Physical Education PK-12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
 - b. EXTRA DUTY
 - 1) Handerhan, Matthew, Co-Student Council Advisor for South Brandywine Middle School. Posted: 7/10/2017. Salary: \$1,830.63. Effective: 2017—2018 School Year. SP4: Staff.
 - 2) Spangler, Kathy, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
3. **Involuntary Transfers:**
RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:
- a. CATA
 - 1) Gilbert, Gail, move from Teacher for Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/22/2017.
 - 2) Luciani, Lisa, move from Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/22/2017.
 - 3) Roberts, Jessica, move from Teacher for Coatesville Area Intermediate High School to East Fallowfield Elementary School. Effective: 8/22/2017.
 - 4) Tingle-Lewis, Rita, move from Teacher for Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/22/2017.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

INFORMATION ITEMS

Ms. Thompson reiterated her request to the Board to send letters to State Legislature regarding proposed budget cuts to educational programs such as Title I and Special Education.

ADJOURNMENT

This meeting was adjourned at 9:17 p.m. on a motion by Stuart Deets and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.